

**Willapa Harbor Hospital**  
**Minutes of the Governing Board Special Meeting**  
**July 28, 2023**

**Board Members Present:** Kathy Spoor, Gary Schwiesow, Jeffrey Nevitt and Toni Williams

**Board Members Absent:** Steve Holland

**Others Present:** Matthew Kempton, CEO

**Guests:** Joe Kunkel, The Healthcare Collaborative Group & Eric Volk, Wipfli

**Others Absent:** None

**I. Call to Order:**

The meeting was called to order at 5:30pm

Agenda: No additions

Audience: None

Executive Session: None

**II. New Business**

- Project Manager Update (The Healthcare Collaborative Group) – Joe Kunkel shared a presentation on the replacement facility project overview. It included what has been done so far, what costs are included in the project schedule, what we are focusing on now, contingencies, etc.
- Hospital Debt Capacity Review (Wipfli) – Eric Volk shared a presentation on Willapa Harbor Hospital's current debt capacity. After the presentation was reviewed, the Board Commissioners discussed what amount of debt would be a number not to exceed in order to keep the debt service ratio at a certain number. The Board commissioners asked Eric to send a spreadsheet that would show what different bond amounts would cost the public in the future.

**III. Adjournment:** With no further business, the meeting was adjourned at 7:08pm.

Submitted:

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Toni Williams, Secretary to the Board