

Willapa Harbor Hospital
Minutes of the Governing Board Special Budget Meeting
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November 9, 2021

Board Members Present: Gary Schwiesow, Kathy Spoor, Jeffrey Nevitt and Toni Williams

Board Members Absent: Dave Vetter

Others present: Matthew Kempton, CEO, Scot Attridge, CFO and Paula Lorenz, minute's secretary.

I. Call to Order:

The meeting was called to order at 5:28 pm

Additions to the Agenda: Upcoming vacant position & Festival of Trees

Audience: None


II. New Business

- A. 2022 Budget Approval – The Board members performed a final review of the proposed 2022 budget which was presented at the regular October 26, 2021 meeting. Kathy Spoor made a motion to approve the 2022 budget as presented, Jeffrey Nevitt 2nd. Motion carried.
- B. 2022 Levy Certificate – The Board members reviewed and discussed the counties calculation figures on the 2022 Levy Certificate. Kathy Spoor made a motion to approve the 2022 Levy Certificate as presented and Gary Schwiesow to sign the certificate, Jeffrey Nevitt 2nd. Motion carried.
- C. 2022 Budget Resolution 2021-8 – The Board members reviewed Resolution 2021-8 which includes budget and levy information. Kathy Spoor made a motion to approve the 2022 Budget Resolution 2021-8 as presented, Jeffrey Nevitt 2nd. Motion carried.
- D. Dave Vetter has submitted his resignation from the Board effective December 31, 2021. The Board members discussed next steps. Paula Lorenz will submit a Public Notice regarding the upcoming vacancy and accepting Letters of Interest. Public Notices will be in the paper weekly from November 17th – December 22nd. Letters of Interest will be collected through December 27th and the Board will review the Letters during executive session in the regular Board meeting on December 28th. Interviews will be conducted in January. Paula will work with the County to get a map of District 3 in case there are any inquiries about living within that district.
- E. Gary Schwiesow was contacted by a private citizen that share their concerns that the Festival of Trees is happening this year. Gary shared with that citizen that the event is put on by the Willapa Harbor Health Foundation, not the hospital itself. Matt Kempton and Paula Lorenz are part of that foundation and shared with the Board that the foundation has reduced the number of attendees by twenty percent and will be enforcing COVID recommended guidelines during the event. If the COVID status mandates a change in attendance, they will make the event virtual again. There is a new person leading the event this year and they are planning the event with COVID restrictions in mind.

III. Executive Session: None

IV. Adjournment: Being no further business the meeting was adjourned at 6:06 pm

Submitted:


Kathy Spoor, Secretary to the Board