

Willapa Harbor Hospital
Minutes of the Governing Board
September 28, 2021

Board Members Present in Person: Gary Schwiesow, Dave Vetter, Jeffrey Nevitt and Toni Williams

Board Members Absent: Kathy Spoor

Others Present: Matthew Kempton, CEO, Scot Attridge, CFO, Chelsea MacIntyre, CNO, Renee Clements, COO and Paula Lorenz, minute's secretary.

Others Absent: None

I. Call to Order:

The meeting was called to order at 5:31pm

Dave Vetter made a motion to approve the August 24, 2021 regular meeting minutes as written. Jeff Nevitt 2nd, motion carried.

Agenda: Addition of Governors Vaccine Mandate Update and Employee Retention

Executive Session: There will be an executive session held to discuss personnel and operational issues that is expected to take approximately 90 minutes.

Audience: Joe Kunkel

II. Consent Agenda

Toni Williams made a motion to approve the consent agenda. Dave Vetter 2nd, motion carried.

Vouchers/Warrants: August \$993,764.56

Payroll/Payable: August \$665,482.36

Write-offs: Bad Debt August \$ 23,694.70

III. Reports and Presentations:

Administration – Matthew Kempton, CEO

➤ Wins

- Shared a thank you card from a patient and his wife.
- Patient satisfaction scores greatly improved between 3Q2020 and 3Q2021. Shared a graph with data.

➤ Chief of Staff report shared. No major concerns noted.

➤ Physician Recruitment

- We have recruited Dr. Hing's replacement; Dr. Jack Hamson will be joining us in January in the clinic. Dr. Hing has officially resigned from clinic work yesterday. He will continue with Cardiac Rehab Medical Director Duties and occasional ER shifts with Opys.

- Hospitalist – Dr. Hing and Thaller are no longer working in this position. We are recruiting for a full time mid-level hospitalist. Until we fill the position, we will use a hospitalist from OPYS.

Financial – Scot Attridge, CFO, August 2021 Financial Statements

- Gave a financial presentation to the board
- See Financials attached

Patient Quality of Care – Chelsea MacIntyre, CNO

- Wins
 - Cardiac Rehab load and budget are the highest seen in a long time. Gail Genzel retired and Charles Cesolini has taken over.
 - Press Ganey HCAHPS scores are great, see handout. Huge improvements in last year.
- We have deployed 16 Airpuras units in patient care rooms – air exchangers & sanitizers. We put them in rooms that do not have AAIR. We have received feedback from staff that they love them and feel we are providing more safety for them.
- We continue to offer DTT every Wednesday from noon-1pm, high demand. Last week we tested 90+ patients in 4 hours. We turned some away, but provided EverlyWell tests to those 16 years and older for self-testing. Renee and I are working on a workflow to test more established patients within the system. Also working with the county on other testing options.
- We are continuing with AIDET skills labs for all staff through the end of the month. Making big impact with staff and patient care.
- Vaccine boosters, not yet approved for Moderna nor Johnson & Johnson, which is what we give here. Working on logistics for when those are approved.

Operations – Renee Clements, COO

- Alder House
 - The facility appraisal has been completed.
 - Liability insurance rate increase due to building being vacant.
- Clinic
 - Increase in clinic visit volume.
 - Dr. Hing retired, working on logistic, budget and spacing for his replacement.
 - Clinic records will now be included in the quarterly Medical Staff Peer Review process.
- Radiology
 - PACS went live today; the team did great work overnight and today. IT and Imaging are ecstatic to be done.
 - 3D Mammogram ACR accreditation process is ongoing
 - Nuc Med testing has resumed.
- Laboratory
 - Had their CLIA survey took place last week. It was successful; we are awaiting the final report.
- Quality/Risk

- Our new Medical Staff Peer Review physician and our team have created a new Peer Review Loop Closure process for QI.

IV. New Business

- COVID Vaccine, Governor Mandate – The Governor’s mandate takes effect on October 18th. We have been working with our staff on education of the requirements and about the vaccine. Most of the staff have received the vaccine series, others have filed exemption requests. Staff with approved exemptions will not move to a non-patient work area, as this may be a violation of the ADA requirements. We will require those with approved exemptions to maintain use of required PPE and meet all other mandate requirements.
- Employee Retention – We have recently lost staff to other healthcare organizations as they are all are offering sign-on bonuses or retention bonuses. We would like our staff to know that we appreciate everyone for all of the additional work that COVID 19 has added to their daily duties. The members had a lengthy discussion.

Dave Vetter made a motion to approve an appreciation bonus of \$1,000 to all non-supervisor, non-management, non-executive and non-provider employees. Jeff Nevitt 2nd, motion carried.

The following day, Matt Kempton emailed the Board members and requested that they amend the motion so that it included supervisors in the bonus. Two of the Board members approved.

V. Continued Business

- **Capital Requests** (Informational) – No requests were brought to the meeting. Paula updated the tracking spreadsheet with one change. IT had budgeted for two servers. One was purchased earlier this year with COVID funding due to remote work requirements. Update shows the reduction in one server.
- **Facilities Master Plan Planning Update** (Informational) – Joe Kunkel with The Healthcare Collaborative Group attended the meeting in person. Joe presented to the Board members, what work has been done to date and what is needed going forward. Discussed next steps.
- **MRI Update** – As discussed in previous meetings, we would like to end our contract with MRI Mobile early and bring on Alliance Healthcare to provide MRI services at our facility. Renee shared the return on investment that will take place with the new vendor who can offer additional services as well as one additional day per week of service.

Toni Williams made a motion to approve the buy-out of MRI Mobile and move to the new vendor. Dave 2nd, motion carried.

- **Electronic Health Record (EHR) Update** (Informational) – We have received quotes from MultiCare and Providence on a community connect EPIC program. The Board members reviewed each quote. They discussed next steps; to include demos and hands on trials of each versions, speak to current hospitals using each system, follow up on blood bank need (do we need it, is it included in MultiCare as not listed). Still looking at possible implementation in 2023 if approved to move forward at a future meeting.

VI. Appointments/Reappointments

➤ Appointments:

- **CellNetix:** Luan V. Nguyen, MD and Shobha Parajuli, MD
- **VRAD:** Dennis L. Buschman, MD and Claudia Zacharias, MD

The Medical Executive Committee has recommended appointment and privileges for the providers above. Education, experience and claims history were reviewed by the Board.

Toni Williams made a motion to appoint the providers above as recommended by the Medical Executive Committee. Dave Vetter 2nd, motion carried.

➤ Reappointments:

- **OPYS Weekend Clinic:** Hope M. Beam, ARNP
- **VRAD:** Adam R. Hecht, MD, Marc G. Jacobson, MD, Michael C. Rethy, MD, Elizabeth K. Tieman, MD and Jeffrey P. Wensel, MD

The Medical Executive Committee has recommended reappointment and privileges for the providers above. Education, experience and claims history were reviewed by the Board.

Toni Williams made a motion to reappoint the providers above as recommended by the Medical Executive Committee. Dave Vetter 2nd, motion carried.

VII. Adjournment: The meeting was adjourned at 6:56pm to Executive Session to discuss personnel and operational issues. It was expected to take 90 minutes. Executive Session opened at 6:57pm. After some discussion, the Executive Session was closed at 8:30pm and returned to regular session. With no further business, the meeting was adjourned at 8:36pm.

Submitted:

Kathy Spoor, Secretary to the Board