

Willapa Harbor Hospital
Minutes of the Governing Board
August 28, 2018

Board members Present: Dave Vetter, Tim Russ, Gary Schwiesow, Kathy Spoor and Jeffrey Nevitt
Others present: Carole Halsan, CEO, Terry Stone, CCO, Bobbi Hallberg, CNO and Marlynn Jenkins, minutes secretary.

I. Call to Order:

The meeting was called to order at 5:40 pm

The Pledge of Allegiance was recited.

Jeff Nevitt made a motion to approve the July minutes. It was 2nd by Dave Vetter. Minutes were approved as presented

Agenda approved with no additions or need for Executive Session

Audience: none

II. Consent Agenda

After some discussion over the consent agenda, Dave Vetter made a motion to approve the consent agenda. It was 2nd by Kathy Spoor. Motion Carried.

Vouchers/Warrants:	July	\$658,587.01
Payroll/Payable:	July	\$598,361.27
Write-offs: Bad Debt	July	\$130,890.02

III. Reports and Presentations:

Administration – Carole Halsan, CEO

I have hired Gail Genzel, RN for Cardiac Rehab. She started yesterday.

The 340B program continues to bring in additional money for the hospital.

Sam Lund is certified with the SAIL program which is an exercise program for adults 65+. It will start September 20th 11:30am to 12:30pm then every Thursday. This is sponsored by O3A and doesn't cost anything to the participants.

Pam Drakes "Soup Queen" will be September 15th at the Community Center 9am to 1pm.

Thorbeckes Fitness Center opened last Saturday and WHH employees are signing up which is paid for by the hospital.

Alder House vacancies: Terry ran a report on the revenue generated from Alder House regarding the hospital and rural health clinic in the past year. It was a significant amount of revenue.

Patient Quality of Care – Bobbi Hallberg

We have met the medication scanning goal for the month of August which was set at 70%. Our new goal is 80% by the end of October. This is a combination of inpatient and the Emergency Department. Scanning is not expected in emergent situations in the Ed. We use the read back communication process in those situations. The Skills Fair is September 17th. We have 9 stations with 4 frontline staff involved in teaching their peers. WHH has sign up to be a DSHS vender site. The Discharge Planner has been trained and completed our first

signup on their system. The bedside report process is going smoother and we continue to adapt depending patient preference. We have all of our travelers on board and doing well. I have had one interview and have another RN interested in a position. It is hard to find CNAs that want to work. Dave asked, "How many hours does it take to train a CNA?" And Bobbi replied about 85 hours. Our elements of professionalism role out continues to all of the staff. We continue to focus on respect; morale seems to be improving slowly. Accountability is a large part of this campaign. Our goal is to improve staff morale through a series of team-building sessions at staff meetings and educational offerings and consistently scan 80% of medications administered.

Financial – Terry Stone for Phil Hjembo, CFO, July 2018 Financial Statements

Statistic for July. Acute Care patient days were down considerably and August should be down too. OBs were up, Surgery down, Mammos down, Dr. Pniewski is gone most of August. He usually talks with the patient on any diagnostics Mammos. VRAD will start talking with the patient if there are any that have issues. Mary from the Lab is retiring and we hired Lyn Peck as the new manager. Mary is still here helping with training Lyn. ER visits were close to budget. Lab test were above budget. Clinics were below budget. The Year to Date numbers were good.

Income statement: Revenue was below budget for the month; but above on year to date. We added another \$100,000 to the money reserved for Medicare payback. We will do an interim cost report in October. Purchase services year to date was considerably above budget. Bad debt expense was up again this year.

Balance sheet account receivables were down a little. Cash on hand; a lot is designated for Medicare and the \$130,000 was moved per resolution from last month. Financials are pretty strong.

Terry Stone, CCO – Compliance Update

Medicare is the biggest payer in WA State. Medicare volume has increased by 6% and Medicaid pays a fair amount too.

July patient surveys are generally pretty good. Surveys returned has gone down some and Data Points.

IV. Willapa Harbor Health Foundation – Carole Halsan: nothing to report

V. OLD BUSINESS: none

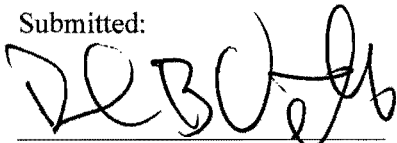
VI. New Business:

Gary Schwiesow mentioned Chelan conference program on gun safety, program with lock boxes and gave the information to Shelly Lev to see if we would like to bring the program to Pacific County. Terry asked, "Has anyone has heard if because we are public hospital district, we must allow weapons?" The Board Members said they have never heard of that.

Planning session: Can we get ahold of Nancy Goersche for the next planning session? Jeff agreed to contact her.

VII. Adjournment: Being no further business the meeting was adjourned at 6:30 pm

Submitted:



Dave Vetter, Secretary to the Board