

Willapa Harbor Hospital
Minutes of the Governing Board
April 24, 2018

Board members Present: Tim Russ, Gary Schwiesow, and Jeffrey Nevitt

Others present: Carole Halsan, CEO, Phil Hjembo, CFO, Terry Stone, CCO, Bobbi Hallberg, CNO and Marlynn Jenkins, minutes secretary.

I. Call to Order:

The meeting was called to order at 5:42 pm ,

The Pledge of Allegiance was recited.

The March minutes were approved as presented

Agenda approved, additions of Physicians, and no Executive Session needed

Audience: None

II. Consent Agenda

Jeff Nevitt made a motion to approve the consent agenda. It was 2nd by Gary Schwiesow. Motion Carried.

Vouchers/Warrants:	March	\$754,555.51
Payroll/Payable:	March	\$877,854.93
Write-offs: Bad Debt	March	\$141,222.06

III. Reports and Presentations:

Administration – Carole Halsan, CEO

The Choice Regional Health Network Board retreat was held last week. Choice continue to have a major impact on health care initiatives in the 5 counties. They are the backbone of the Cascade Pacific Action Alliance, which is an ACH, involves 7 counties and working on 6 projects. .

Health Care Authority (HCA) is asking for more information regarding Rural Hospital ED Services. For 2017 we had 4,276 ER visits, 199 Trauma, 121 Chest Pain, and 9 Stroke. They also wanted to know our top 10 diagnosis in ER: 98 unspecified abdominal pain, 92 urinary tract infections, 74 acute upper respiratory infections, 57 other chest pain, 54 pneumonia, 52 acute bronchitis, 51 chest pain, 49 streptococcal pharyngitis, 49 chronic obstructive pulmonary disease, 48 nausea with vomiting. .

The WHRAP Group will continue to wait on hearing from CMS regarding the rules, etc. for Care Coordination and Behavior Health projects.

I will be working with the Medical Staff to review and revise their Bylaws. Mason General offered their Bylaws as a template.

In trying to identifying what is going to be needed in the future, we have asked Alan Gozart to draw up a very rough draft of what could be possible. The Board reviewed this basic drawing of new Rural Health Clinic and small addition to the hospital approximately 1,440 sq. feet next to the main entrance. To get a better idea of space and cost we need to have a more detailed drawing of the hospital grounds. Jeff Nevitt made a motion to go forward on getting the cost of the updates. It was 2nd by Gary Schwiesow. Motion carried.

Patient Quality of Care – Bobbi Hallberg

Patient volumes have been high over the last two weeks. We are working with informatics to update the MAR. The current one is outdated and causing errors. There are lots of education offerings

coming up for the staff; stroke education from St Peter's, wound care from Grays Harbor Wound Center and advance airway skills from Mason General EMS team. All RN positions have been filled. We are still have trouble covering shifts. I have hired an RT manager. He is very skilled and interested in education. He has initiated many outpatient programs at his last position, so he may help us grow our outpatient business. The nursing goals for 2018 is to improve staff moral through a series of team building sessions at staff meetings and education offerings and consistently scan 80% of medications administered.

Financial – Phil Hjembo, CFO, March 2018 Financial Statements

All volumes were up and acute care was on budget. Observations, Surgery, Lab, and ER all were up. RT and PFHC were down a little. Dr. Petter is improving slowly after her surgery.

The financials were above budget. We accrued \$200,000 to a payable for Medicare. The Net Patient Revenue was (\$30,000) below budget. The cash is doing well. The 340B program has brought in \$150,000 to date.

Terry Stone, CCO – Compliance Update

The compliance report was handed out and included information on reducing waste, the real reason the US spends twice as much on health care as other wealthy countries, Medicare margins, patient satisfaction surveys, Pacific County Inpatient market share and Data Points.

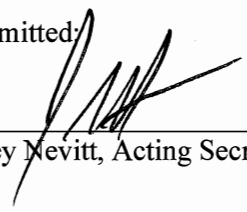
IV. Willapa Harbor Health Foundation – Bobbi Hallberg: No quorum but lots of discussion and ideas will be brought to the next meeting.

V. OLD BUSINESS: None

VI. New Business-Appointments for Medical Staff: Pathologist – Doctors Coco, Fidda, Harbert, Long and Whitten; Cardiologist Doctors Toofaninejad and Pulkurthy and VRAD Dr. Manjikian. Jeff Nevitt made a motion to approve as recommended by the Medical Staff. Gary Schwiesow 2nd the motion. Motion carried.

VII. Adjournment: Being no further business the meeting was adjourned at 6:40 pm. No executive session.

VIII. Submitted:



Jeffrey Nevitt, Acting Secretary to the Board