

**Willapa Harbor Hospital**  
**Minutes of the Governing Board**  
**March 20, 2018**

Board members Present: Dave Vetter, Tim Russ, Gary Schwiesow, Kathy Spoor and Jeffrey Nevitt  
Others present: Carole Halsan, CEO, Phil Hjembo, CFO, Terry Stone, CCO, Bobbi Hallberg, CNO, Renee Clement, Quality/Risk and Marlynn Jenkins, minutes secretary.

**I. Call to Order:**

The meeting was called to order at 5:33 pm

The Pledge of Allegiance was recited.

The February minutes were approved as presented

Agenda approved, with additions a thanks for Scott McDougall, No Executive Session

Audience: Scott McDougall

**II. Thank You:** Carole Halsan present a gift to Scott McDougall for his 14 years of services on the Board of Willapa Harbor Hospital. He was much appreciative and thanked everyone.

**III. Quality Report by Renee Clements:** A PowerPoint presentation on quality was presented and hard copies given to those attending.

**IV. Consent Agenda**

Kathy Spoor made a motion to approve the consent agenda it was 2<sup>nd</sup> by Jeff Nevitt. Motion Carried.

Vouchers/Warrants:	February	\$757,379.99
Payroll/Payable:	February	\$589,095.23
Write-offs: Bad Debt	February	\$28,337.72

**V. Reports and Presentations:**

**Administration – Carole Halsan, CEO**

The HCA continue to develop a plan for an All-Payer Model for Rural Hospital.

The WHRAP group continues to work on alternative payment models for the 13 rural hospitals.

The “Collaborative Meeting” was the 1<sup>st</sup> part of March. The Annual Report from the Collaborative was handed out to the board members for review. Page 11 shows Willapa Harbor Hospital will get back \$3.15 for every dollar invested. The biggest saving was the change in liability insurance which amounted to \$30,000 in savings.

Adam Marquis of Willapa Behavioral Health gave a great presentation at the Willapa Community Network meeting this month. Tim invited all the Board members to attend a WCN meeting to see the collaboration going on with so many different groups in our community.

**Patient Quality of Care – Bobbi Hallberg**

Patient volumes were about the same. The Share Governance team has decided to work on bedside rounding as a project. As part of our new liability insurance coverage, there are modules that cover ED and other clinical skills to help improve education online. Two nurses have accepted positions and all positions are now filled. Today I interviewed two new candidates for the RT position and one sounded positive.

**Financial – Phil Hjembo, CFO by Terry Stone, February 2018 Financial Statements**

Mary Karniss, our lab manager, is retiring and we are looking for someone to replace her.

Statistics: Acute Care Patient days were slightly below budget. OBS, Surgery, Rad and Labs were up. CT and Mammos were down. Clinics were close.

Income: All revenue was above budget. We have received \$36,933 from 340B program. Expenses were up. Net income from operation was \$36,347 and Year to Date was well above budget.

Balance Sheet: Cash for the month of Feb was at 2.2M and above prior month by \$175,595. The month looked good for being a short month.

Kathy Spoor asked if Phil had looked into investing some of the bond funds. Carole said he will talk about it next month.

Tim Russ mentioned the discount for the paying off early was working.

**Terry Stone, CCO – Compliance Update**

A compliance report was handed out with information on insurers denying ER claims, opioid crisis additional information, gun violence reduction policies, physician burnout, generic drug price fixing and data points


**VI. Willapa Harbor Health Foundation – Carole Halsan – Meeting tomorrow**

**VII. OLD BUSINESS**

**VIII. New Business-**Work plan meeting set for April 5<sup>th</sup> at 4:30 here in the Cedar Conference Room.

**IX. Adjournment:** Being no further business the meeting was adjourned at 6:25 pm. No Executive Session needed.

Submitted:

  
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Jeffrey Nevitt, Acting Secretary to the Board