

Willapa Harbor Hospital
Minutes of the Governing Board
May 23, 2017

Board members Present: Tim Russ, Gary Schwiesow, Kathy Spoor and Jeffrey Nevitt

Others present: Carole Halsan, CEO, Phil Hjembo, CFO, Terry Stone, CCO, Bobbi Hallberg, CNO and Marlynn Jenkins, minutes secretary.

I. Call to Order:

The meeting was called to order at 6:22 pm

The Pledge of Allegiance was recited.

The April minutes were approved as presented

Agenda approved, Board Member Committees and Community Health Needs Assessment Implementation Plan to New Business and No Executive Session needed

Audience: none

II. Consent Agenda

Tim Russ requested the consent agenda to be postponed until the June meeting.

III. Reports and Presentations:

Administration – Carole Halsan, CEO

Physician Recruitment: Dr. Pawel Dutkiewicz will start working in the clinic on July 10, 2017

Pharmacy 340B program: We had another meeting with the program vendor American Healthcare. Including Pacific Family Health Clinic in the program we should receive about \$200,000 in additional income.

IRS Audit: Phil and I completed the IRS audit for our 501(c)3 status for the Affordable Care Act. The focus is on our Community Health Needs Assessment and our Charity Care Policies, billing and collections procedures.

WHRAP: I continue to meet with the WHRAP group regarding small hospital alternative payment models. There will be a breakfast meeting on Monday morning for the Board Members to learn more about the proposals.

Patient Quality of Care – Bobbi Hallberg

We continue to work on documentation and will be going live today. We are fully staffed with several applications received for the Respiratory Therapy position. The Safety Fair will be June 15th and 16th and we are planning our Nurse Skills Fair in September.

Financial – Phil Hjembo, CFO, April 2017 Financial Statements

The Acute Care Patient Days were down. Volumes were down 27% below budget for the month and Year to Date was on budget. Surgery was above budget for the month. Radiology, Mammography, Lab, EKG and both clinics were below budget. The Inpatient Revenue was 133% below budget with a revenue loss of (\$154,471). Cash was up. At the year-end cost report, we should not owe money to Medicare.

Union negotiations: We would like to be where we budgeted with 2% adjustments. If anything is over this amount, we should bring it to the Board. We look at the wages being paid at GH, Summit, OB and Morton before final negotiations. Tim Russ confirmed with the Board members and all agreed they will schedule a meeting if anything comes above these numbers.

Terry Stone, CCO – Compliance Update

Reports were handed out on Rural Hospital and Critical Access Hospital closures, Medicare expenditures by State vary widely, High Cost of Healthcare, Healthcare spending increases 2007 through 2015 and Data Points.

Also, there will be a Summer Addition of our newspaper insert that will include the Community Health Needs Assessment.

IV. Willapa Harbor Health Foundation – Carole Halsan – nothing to report

V. Old Business:

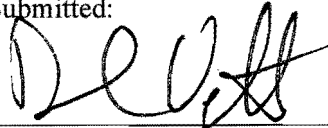
- a. After some discussion it was decided that Kathy Spoor would take the committees of Alder House, Hospital Quality Council and Compliance.

VI. New Business:

- a. The Board reviewed the Patient Satisfaction Survey and the Community Health Needs Assessment Implementation Plan. Kathy Spoor made a motion to approve the Implementation Plan. It was 2nd by Gary Schwiesow. Motion Carried.

VII. Adjournment: Being no further business the meeting was adjourned at 7:35 pm. No Executive Session needed.

Submitted:



Dave Vetter
Dave Vetter, Secretary to the Board