Willapa Harbor Hospital

Minutes of the Governing Board Special Meeting

October 17, 2023

Board Members Present: Kathy Spoor, Jeffrey Nevitt, Gary Schwiesow, Toni Williams and Steve Holland

Board Members Absent: None

Others Present: Matthew Kempton, CEO, Kimberly Polanco, CFO, Renee Clements, COO, Krisy Funkhouser, taking minutes

Guests: James Harman & Craig Rizzo, ZGF Architects & Joe Kunkel, The Healthcare Collaborative Group

Others Absent: Chelsea MacIntyre, CNO

I. Call to Order:

The meeting was called to order at 5:30 pm

Agenda: No additions

Audience: None

Executive Session: None

II. New Business

- Architect Update – ZGF Architects shared a presentation on the replacement facility to show different options, layout of the facility, road options and parking. They explained possible placement options of the hospital on the new site. Questions around the possibility of a slide were brought up, they voiced how very confident they were there would not be a slide.
- Project Manager Update (The Healthcare Collaborative Group) – Joe Kunkel shared a presentation on the replacement facility project overview. It included the site plan and schematic layout, anticipated costs, construction, all in and contingencies, etc. To Show market comparison, Joe shared information about a new hospital in Quincy, WA, where they just broke ground.
- Kimberly Polanco, CFO shared for discussion purposes only, options regarding the current annual interest rate now and what a loan would look like now if we were to start the process this week.

III. Adjournment: With no further business, the meeting was adjourned at 7:02 pm.

Submitted:

_____

Toni Williams, Secretary to the Board